



## **Pi Theta Epsilon Guidelines for PTE Induction Ceremony**

### **Sample Set up**

Place membership handbooks, one unlit candle, and one rose for each initiate on a covered, central table. An additional single candle should be lit on this table. Light center candle prior to ceremony.

Have a side table with refreshments, a few flowers and candles, perhaps. If possible, darken the room so that candles provide most light.

Ensure that you have enough programs printed for all new members and guests.

Have chairs set-up in front of auditorium or on stage for officers. Consider reserving front rows for new members and identify seats for guest speakers.

### **Sample Ceremony Format**

The advisor and officers should stand near the main table with the supplies.

Guests and inductees are invited to enter. Induction committee will hand programs out as guests enter, or have one program placed at each seat.

New inductees may be asked to form a line near the stage. They will be called individually to shake the speaker's hand, then proceed to sign their name in the membership book, receive and light their candle, then receive their rose and join a second line. Certificates may also be received at this time.

They will then be walked through the pledge, according to your chapter's individual program. See sample programs and scripts.

## Example of Induction Ceremony Script – Provided by Xi Chapter

### Welcome & Introductions

*FACULTY ADVISOR: As faculty advisor of the [Greek Chapter Name] Chapter of Pi Theta Epsilon, the occupational therapy honor society, it is my pleasure to welcome students, friends, family, special guests, faculty and staff to the [Insert Year] initiation ceremony for our newest members. I'd like to begin by introducing our dedicated PTE officers –*

- [Name], President*
- Our Vice President, [Name]*
- [Name], Secretary*
- And [Name], Treasurer*

*They and the other PTE members have done a tremendous job planning this induction ceremony and I am honored to be a part of it.*

### Introduction of Dean

*PRESIDENT OF PTE: Tonight, we have a very special guest who will be offering what I am sure will be very inspiring and motivating remarks to start off the evening. It is my pleasure to introduce [Insert Name of Dean], Dean of [Insert School Name].*

*DEAN OF SCHOOL: [Insert Dean of School's Remarks]*

### Introduction of Guest Speaker

*PTE MEMBER: [Insert script to thank Dean of School and introduce guest speaker]*

*GUEST SPEAKER: [Insert Guest Speaker Remarks]*

### Introduction of Honorary Member

*PTE MEMBER: [Insert script to thank Guest Speaker and introduce honorary member]*

*HONORARY MEMBER: [Insert Honorary Member's remarks]*

### Transition to ceremony

*FACULTY ADVISOR: Thank you, [Insert name of Honorary Member] for those inspirational remarks. And now we will begin the induction ceremony.*

*(DIM LIGHTS) ALL OFFICERS AND FACULTY ADVISOR STAND.*

### INDUCTION CEREMONY

*PRESIDENT: By appearing before us you have signified your desire to become a member of Pi Theta Epsilon. Each of you should understand fully the meaning of its name, its purposes, and its ideal.*

*PRESIDENT: President Pi, is the first letter in the Greek work for advancement; Theta, is the first letter in the Greek word for therapeutic; Epsilon, is the first letter of the Greek word for occupation; Therefore, Pi Theta Epsilon stands for: Advancement in Occupational Therapy*

*VICE-PRESIDENT: The purpose of the honor society will be: To recognize and encourage scholastic excellence in occupational therapy students. To contribute to the advancement of the*

*field of occupational therapy through scholarly activities. To provide a vehicle for professional, entry level students enrolled in accredited programs in occupational therapy to exchange information and to collaborate regarding scholarly activities.*

*SECRETARY: Pi Theta Epsilon strives to instill in its members the ideal of respect for learning, and commitment to scholarship throughout ones professional life. By inviting you to join us we have conferred upon you an honor and an obligation.*

*The honor is in recognition of your integrity, your high standards of scholarship and the promise of your future as one of achievement. In accepting the invitation to become a member of this honor society you have taken upon yourself the obligation to devote your efforts to the advancements of Occupational Therapy, through scholarship and research, and to the maintenance of the high standards of Pi Theta Epsilon.*

### **NEW MEMBER INDUCTION**

*FACULTY ADVISOR: Will the new members please stand and come up when your name is called.*

FACULTY ADVISOR CALLS NAMES (USE PROGRAM), SHAKES HANDS ONE BY ONE, THEN EACH MEMBER GOES TO:

SECRETARY TO SIGN THE MEMBERSHIP BOOK

VICE PRESIDENT TO LIGHT INDIVIDUAL CANDLE FROM CENTER CANDLE

PRESIDENT TO RECEIVE ROSE. STUDENT THEN RETURNS TO THE LINE.

TREASURER GUIDES NEW MEMBERS BACK TO SEATS, NEW MEMBERS CONTINUE TO STAND. CANDLES REMAIN LIGHTED.

*PRESIDENT: We are completing the requirements of an education. We are learning how to learn. The real education is just beginning – the application and broadening of knowledge – testing our interest and diligence in our work. We are challenged today and in every coming day to go beyond the requirements of an education, to continue to learn for the knowledge and growth it brings to us, and to help others meet their needs to the best of our abilities. Excellence in purpose and scholarship is the key to opportunity and carries with it vast rewards to ourselves and others. This honor society, Pi Theta Epsilon, challenges us for excellence.*

*VICE PRESIDENT: Will all new, current, honorary members and alumni please join us in repeating the pledge after me?*

READ 1 PHRASE OF PLEDGE (Pledge is also on back of program; Vice President Lead and all should repeat pledge with the initiates)

*Aware of the high calling of the scholar ... and the great opportunity of service through Occupational Therapy ... I \_\_\_\_\_ (each initiate states name) hereby pledge my efforts to further the purposes ... and to uphold the ideal of Pi Theta Epsilon ... and to prove myself a worthy member of this Honor society.*

*FACULTY ADVISOR: Your candles represent the light of knowledge and the warmth you will impart by sharing your knowledge with others. As members of Pi Theta Epsilon, (Greek name of chapter) Chapter, we ask you to carry this light with you in your career as an occupational therapist, but you can now blow out your candles and be seated.*

*TREASURER: You have repeated the words of a pledge. The honor of this is held within you. You can carelessly toss it aside or you can make it a meaningful part of your studies and outside activities. What you decide will influence the other members of your honor society and others outside your honor society. It becomes then your responsibility to integrate the pledge you have taken and fulfill the goals as you are able. In this way the integrity of this organization, members past and present, and Occupational Therapy itself will be strengthened and maintained. And now, I would like to introduce [Program Director Name] the director of the Program in Occupational Therapy at (School) who will offer some closing remarks.*

*PROGRAM DIRECTOR: [insert closing remarks]*

Invite new members to stay in auditorium for pictures, guests can go into lobby for reception and we will join you soon.

## Example of Induction Ceremony Introduction - Alpha Iota Chapter

### **PHOTOSTORY INSPIRATIONAL PRESENTATION**

Please take a few minutes and enjoy the presentation compiled by [insert chapter name], which captures some of the unique and inspirational excerpts taken from the new inductees' application essays. This presentation highlights the new initiates' readiness to contribute to the mission of Pi Theta Epsilon and to the profession of Occupational Therapy.

*We wish to thank each of you for celebrating this significant event with us and would like to invite you to join us in refreshments following the ceremony.*

*We would also like to thank [insert faculty and staff names] for their support/generous donations, etc.*

### **INDUCTING OFFICERS**

President:  
Vice President:  
Secretary:  
Treasurer:  
Historian:

### **ALPHA IOTA CHAPTER INDUCTEES**

[Insert Date]  
[Insert New Members names]